

Smoke-Free Housing Policy

New Boston Property Management

Adopted: Resolution 2019-25; September 30, 2019

To ensure quality of air and the safety of all public housing residents, the New Boston Property Management has declared that all buildings are smoke-free. Smoking is not permitted in any building including apartments. Smoking is permitted only outside of the buildings.

1. The word “smoking” in this policy includes all devices used to inhale or vape tobacco, non-tobacco products, marijuana or other recreational drugs. These devices include, but not limited to, cigarettes, cigars, pipes, hookahs (water pipes), and electronic cigarettes.
2. Smoking is not permitted anywhere in the buildings, including apartments, in accordance with the following guideline. All residents and applicants, all guests, all employees, and all individuals under contract or potential contract are prohibited from smoking in apartments, offices or vehicles owned by the Agency.
3. Any deviation from the smoke-free policy by any tenant, a member of their household, or their guest will be considered a lease violation. Three (3) violations will result in eviction. Any deviation from contractors or service providers may be restriction/cancellation of the contract or removal of the service.
4. “No Smoking” emblems will be posted on each apartment exterior door.
5. Smoking outside any building is allowed as long as smoke cannot drift into any door or window of any building. Smoking is not permitted in the presence of non-smokers nor others that do not want the smoke in their presence.
6. If a resident smells tobacco smoke in any place in the buildings, they are to report this to the office as soon as possible. Management will seek the source of the smoke and take appropriate action.
7. If any employee, or representative of the New Boston Property Management, enters an apartment that recently or currently is evident that smoking has taken place, the employee or representative shall vacate the apartment immediately and shall not return until after 24 hours or until there is no longer any sign of smoke of tobacco or related product. This may result in a delay of services in your apartment and a return for services charge. The employee or representative shall alert management immediately of the lease violation.
8. All current or new residents living in New Boston Property Management properties, and all employees shall sign the Smoke-Free Policy for placement in the resident’s or employee’s file and a copy will be given to them.
9. Smoking is not a protected class. Persons with disabilities may request a reasonable accommodation for accessibility to outdoor areas for smoking but it will not allow smoking inside any building owned/managed by the Agency.

Resident Certification
New Boston Property Management

Address _____

I certify that I have read the Smoke-Free Housing Policy and agree to fully abide by its provisions. I understand that I am responsible for the actions of my household members, my guests and visitors. I understand that failure to adhere to any conditions of this policy will constitute a violation of the Dwelling Lease Agreement and possible termination of the lease.

Head of Household (*Signature*)

Date

Spouse/Co-Head/Other Adult (*Signature*)

Date

Other Adult (*Signature*)

Date

Employee/Contractor Certification
New Boston Property Management

I certify that I have read the Smoke-Free Housing Policy and agree to fully abide by its provisions.

Employee or Contractor Name (*print*)

Employee Number or Business Name

Employee or Contractor (*signature*)

Date